

TO-DO LIST CHEAT SHEET



To-Do List – A list of all of the things a player must do to complete a given episode of the game. Each task corresponds to an action in the game, such as talking to a character or reading a document. One item on the To-Do List always corresponds to the assessment activity for that episode of the game.

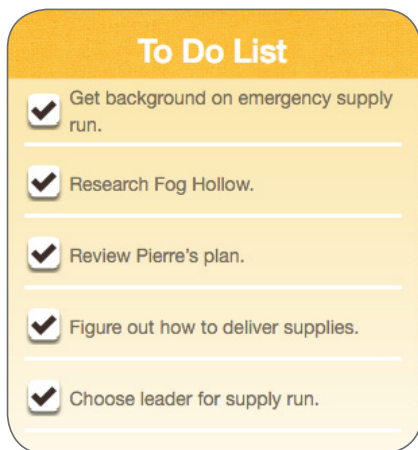
This “cheat sheet” shows the quickest path to complete each To-Do List item for all episodes of the game. **Note: Items do not have to be completed in the order in which they are listed.**

Episode 1: In the Dark



- Go to the Classroom and click on staff.
- Talk to Clive, go to Office laptop.
- Talk to Gabe in the Visitor’s Area and Suna in the Consulting Office.
- Talk to Pierre in the Hub after leading the staff meeting in the Classroom (above).
- Talk to Clive in the Hub more than once.

Episode 2: Stranded



- Talk to Mai in the Consulting Office.
- Talk to Gabe in the Classroom.
- Talk to Sofia in the Hub, talk to Pierre in the Hub, and go to the laptop in the Hub.
- Talk to Clive in the Hub.
- Talk to Pierre in the Visitor’s Area.

Episode 3: House and Home

To Do List

- Get background on housing situation.
- See how Pierre is doing.
- Check email.
- Find Kwesi!
- Decide on housing priorities.

- Talk to Gabe in the Classroom and Mai in the Consulting Office.
- Talk to Pierre in the Visitor's Area.
- Go to laptop in the Office.
- Click on Kwesi in the Office after checking email in the Office.
- Talk to Mai in the Hub.

Episode 4: A Job to Do

To Do List

- Review memo from board of directors.
- Think of a way to cheer up Port Douglas.
- Revise job board.
- Meet Suna for coffee.
- Spread the word about our work.

- Go to the Office laptop.
- Talk to Clive in the Hub and Mai in the Visitor's Area.
- Talk to Suna in the Visitor's Area, go to laptop in the Hub.
- Talk to Suna in the Coffee Shop.
- Talk to Gabe in the Classroom more than once.

Episode 5: Not It

To Do List

- Review concerns about Herb Benson.
- Read Herb's intake file.
- Lead case consultation meeting.
- Approve plan for office chores.
- Decide what to do about Herb.

- Talk to Mai in the Hub and Pierre in the Consulting Office.
- Go to the laptop in the Office.
- Go to the Classroom and click on staff.
- Talk to Sofia in the Hub.
- Talk to Pierre in the Classroom, talk to Mai in the Visitor's Area more than once.

Episode 6: Food Rules!

To Do List	
<input checked="" type="checkbox"/> See how Feza is doing.	→
<input checked="" type="checkbox"/> Review Mai's article.	→
<input checked="" type="checkbox"/> Hold staff meeting.	→
<input checked="" type="checkbox"/> Find Feza a staff "buddy."	→
<input checked="" type="checkbox"/> Decide how to encourage healthy habits in the office.	→

Talk to Suna in the Visitor's Area and Feza in the Classroom.

Talk to Mai in the Hub before the Staff Meeting, and go to the laptop in the Office.

Go to the Classroom.

Talk to Feza in the Park.

Talk to Mai in the Hub after the Staff Meeting.

Episode 7: Sowing the Seeds

To Do List	
<input checked="" type="checkbox"/> Check on Community Garden plans.	→
<input checked="" type="checkbox"/> Review marketing plan.	→
<input checked="" type="checkbox"/> Compare seniors' and teens' ideas for the garden.	→
<input checked="" type="checkbox"/> Find the office prankster.	→
<input checked="" type="checkbox"/> Approve Community Garden business plan.	→

Talk to Clive in the Visitor's Area and Gabe in the Classroom.

Go to the laptop in the Office.

Talk to Clive in the Hub and Gabe in the Visitor's Area.

Talk to Pierre in the Office.

Talk to Gabe in the Visitor's Area more than once.

Episode 8: A Star is Born

To Do List	
<input checked="" type="checkbox"/> See how Suna is doing.	→
<input checked="" type="checkbox"/> Approve communications presentation.	→
<input checked="" type="checkbox"/> Staff meeting about Metro Morning show.	→
<input checked="" type="checkbox"/> Supervise Sofia with her first client.	→
<input checked="" type="checkbox"/> Choose a spokesperson for Metro Morning.	→

Talk to Suna in the Hub.

Go to the white board in the Classroom.

Go to the Classroom and click on staff.

Talk to Sofia in the Hub and the Visitor's Area.

Talk to Suna in the Visitor's Area.

Episode 9: Medical Mystery

To Do List

- Check in with Pierre & Suna about Feza.
- Review Pet First Aid tips.
- Investigate Feza's illness.
- Keep the peace between Scout and Kwesi.
- Decide how to help Feza and Suna.

- Talk to Suna in the Classroom and Pierre in the Consulting Office.
- Talk to Teresa in the Classroom, and go to the laptop in the Office.
- Talk to Pierre in the Hub.
- Talk to Feza in the Visitor's Hub, and interact with Scout and Kewsi in the Visitor's Area.
- Talk to Mai in the Consulting Office and Suna in the Classroom more than once.

Episode 10: Trust Me

To Do List

- Staff meeting to discuss office security.
- Review Clive's presentation.
- Make sure Kwesi's doing well.
- Investigate missing items.
- Create a security plan for the Center.

- Talk to Clive in the Hub and go to the Classroom.
- Go to the laptop in the Office.
- Interact with Googly Ball in the Visitor's Area, then Kewsi in the Consulting Office.
- Talk to Sofia in the Visitor's Area, Gabe in the Classroom, and Pierre in the Consulting Office.
- Talk to Sofia in the Visitor's Area more than once.

Episode 11: Money Troubles

To Do List

- Private meeting with Pierre.
- Review Maggie Ito email.
- Talk to Gabe about financial programs.
- Get Zeke out from hiding.
- Decide on financial aid policy.

- Talk to Pierre in the Consulting Office.
- Talk to Mai in the Park more than once, talk to Zeke in the Park, and go to the laptop in the Office.
- Talk to Gabe in the Classroom.
- Talk to Sofia in the Visitor's Area.
- Talk to Pierre in the Consulting Office more than once.

Episode 12: Tr00th T3ll3r

To Do List	
<input checked="" type="checkbox"/> Lead staff meeting.	→
<input checked="" type="checkbox"/> Review Mai's skit idea.	→
<input checked="" type="checkbox"/> Figure out who Tr00th T3ll3r is.	→
<input checked="" type="checkbox"/> Solve the mystery of the office gifts.	→
<input checked="" type="checkbox"/> Decide how to handle office gossip.	→

Talk to Sofia in the Coffee Shop, and go to the Classroom.

Go to the computer in the Consulting Office.

Talk to Clive in the Office Hub.

Talk to Suna in the Visitor's Area.

Talk to Sofia in the Park.